



World-class invoice data capture functionality embedded inside of Microsoft Dynamics NAV

Why choose Lexmark to improve invoice processing in Dynamics NAV?

With over 20 years of experience in providing solutions for AP automation, Lexmark streamlines financial document processes for over 12,000 customers globally. To create our invoice processing solutions for Dynamics, we applied our learnings from processing two billion invoices annually to ensure that we're giving Dynamics users a tool that truly benefits their business. As a member of Microsoft's Managed ISV partner program, Lexmark ensures its customers enjoy continuous support and dedicated Microsoft representation.

Industry-leading financial process automation

Lexmark enterprise software, hardware and services remove the inefficiencies of information silos and disconnected processes, connecting people to the information they need at the moment they need it.

In 2014, Lexmark acquired ReadSoft, a leading provider of applications for automating business processes. Together, we provide an unmatched solution for financial process automation. Open the possibilities.



What's the first step your invoices take?

If your invoice processes begin with manual data entry (i.e., labor-intensive, slow and error-prone), you stand to gain efficiency and control by turning on the new Invoice Capture Service, available directly inside of Microsoft Dynamics NAV.

We've automated AP processes for decades, and we've seen complete AP automation projects deliver results like

- ▶ Reduced manual data entry by as much as 90%
- ▶ Reduced cost-per-invoice processed by as much as 90%
- ▶ Significantly increased visibility and control of AP processes and statuses

Where intelligent invoice processing starts

Automated invoice capture is where these results begin. And now, AP automation can begin from inside of Dynamics NAV by turning on Lexmark Invoice Capture Service for Microsoft Dynamics NAV (ICS).

ICS is a cloud-based service that captures data from incoming supplier invoices. The service extracts and verifies invoice information against Microsoft Dynamics NAV so invoices move into workflows and approval processes faster and more accurately than can be done manually.

Get your invoices paid on time and accurately

Move the data from your supplier invoices into Microsoft Dynamics NAV processes with just a few clicks. Lexmark ICS is accessible from directly within Dynamics NAV. With no IT assistance needed, you can immediately start sending your invoices through the capture service, and have the data from them readily available in Dynamics NAV for processing.

Why automate invoice entry with Lexmark ICS?

- ▶ **Simple deployment.** The software is already embedded within NAV. Just switch on the service and start using it.
- ▶ **Get data in NAV faster.** Suppliers can send invoices to ICS via email, or NAV users can upload invoices directly. With ICS, invoice data moves into NAV workflows more quickly and accurately, optimizing the invoice process flow.
- ▶ **Improve data accuracy.** ICS is highly accurate, and it continually improves extraction accuracy with each invoice processed.
- ▶ **Extremely cost-efficient.** Pay-as-you-go model means you only pay for what you use, with no additional investments in software or hardware. With the subscription model, you pay even less per invoice when purchasing a monthly volume.
- ▶ **Available 24/7.** Cloud access enables you to instantly access invoice data at any time, from anywhere in the world. There are no costly upgrades; all users always have access to the latest technology available.
- ▶ **No commitment.** You can try out ICS for free, or even quit at any time from the paid subscription.

Free to get started. Easy to install. No commitment required.

There are two ways to get started with ICS: Freemium or Subscription service. With either service, you can always purchase additional invoice volume at any time.

Freemium—Process up to 75 invoices per month without any charge. It's a great way to try out the service, obligation-free. For more than 75, you can pay for overage or sign up for Subscription.

Subscription—Sign up for a monthly volume of invoices at a fixed rate, keeping processing costs predictable and saving you money in the long run. Overage applies for invoices exceeding your monthly volume.

How it works

1. Getting started

From inside NAV, type "OCR" into the search and select "OCR Service Setup." On the self-service sign-up page, select your payment model (Freemium or Subscription) and create your account. You will receive your registration confirmation and login details via email. Now you're ready to start sending invoices to ICS.



2. Receiving invoices

When an invoice is received in NAV, an Incoming Document Card is created in NAV with the invoice attached. NAV users can then send the invoice to ICS. (Or, vendors can email invoices directly to ICS). Invoices may arrive in many different formats or layouts. No templates are needed.



3. Invoice capture and validation



Relevant information is extracted from the invoice files. Any missing or inaccurate information can be easily corrected within NAV. Validation of the data is also completed within NAV by viewing the electronic image of the invoice, which is attached to the Document Card.

4. Approval workflow and storage

Once validated, all extracted data, including the invoice image, is automatically routed to your NAV workflow for exception handling, coding, approval routing, etc. Invoice images are stored in the repository being used by Dynamics NAV to help eliminate the need for paper storage.

